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## MINUTES

Meeting: **Audit Resources & Performance Committee**

Date: Friday 17 July 2015 at 10.00 am

Venue: The Board Room, Aldern House, Baslow Road, Bakewell

Chair: Cllr C Furness

Present: Mrs P Anderson, Mrs F Beatty, Cllr A R Favell, Mr Z Hamid, Cllr Mrs G Heath, Ms S Leckie, Cllr C McLaren, Clr Mrs L C Roberts, Cllr Mrs N Turner, Cllr F J Walton and Cllr D Williams

In attendance: Cllr D Chapman and Mr P Ancell

Apologies for absence: Cllr A McCloy, Cllr S Marshall-Clarke and Mrs E Sayer

### **36/15 MINUTES OF PREVIOUS MEETINGS HELD ON 22 MAY AND 5 JUNE 2015**

The minutes of the last meetings of the Audit, Resources and Performance Committee held on 22 May and 5 June 2015 were approved as a correct record.

### **37/15 MEMBERS DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **38/15 MOORS FOR THE FUTURE PARTNERSHIP – MOORLIFE 2020 PROJECT (SLD / KM / CD)**

Chris Dean was present to introduce this report and show a video of the work done by the Moors for the Future Team. He expressed confidence in the success of the MoorLIFE 2020 bid. On questioning he confirmed that a contract made with the Commission would be binding regardless of the outcome of the impending referendum on Britain's position within the European Union.

Members thanked the Project Manager and the MFTF Project Team for their work in preparing the bid. The Chief Executive also added her personal thanks to everyone involved.

Officers updated Recommendation 1 to include the addition of values already shown in the report.

The amended recommendations were moved, seconded, voted upon and carried.

**RESOLVED:**

1. That the Audit Resources and Performance Committee supports the MoorLIFE 2020 Business Plan at a value of €16,046,116 and accepts the grant of €12,034,587 from the Commission.
2. That the contracting details with the Commission, the Co-financers and the Associated Beneficiaries will be signed by the CEO in consultation with the Moors for the Future Partnership Manager, the Chief Finance Officer and the Head of Law.
3. That the Authority may, subject to compliance with its procurement standing orders, enter into contracts for the delivery of the business plan.

**39/15 REMODELLING/REFURBISHMENT OF ACCOMMODATION AT THE MOORLAND CENTRE, EDALE TO ACCOMMODATE THE MOORS FOR THE FUTURE PARTNERSHIP (PM6351/MI)**

Property Support Manager Mike Ingham and Head of Information Management Darren Butler were in attendance for this item.

Cllr D Chapman declared an interest as the Chair of the Moors for the Future Project.

The recommendations were moved, seconded, voted upon and carried.

**RESOLVED:**

1. That authority is given to replace the existing central roof area of the Moorland Centre up to a contract of £40k and to waive the application of standing orders as to the company selected to carry out the work as detailed below
2. That contracts be let up to a maximum of £214,000 for a scheme of refurbishment and alterations at Edale, subject to a successful Moorlife 2020 bid, to:
  - a) meet the accommodation needs of MFFP
  - b) secure rationalisation and refurbishment of some of the campsite facilities to allow that to happen
3. That the campsite lease be renegotiated as detailed in the report.

**40/15 INFORMATION MANAGEMENT STRATEGY (DB)**

Darren Butler introduced the report which sought Member approval to treat information as an asset, managed by specific asset owners. The Director of Corporate Resources clarified that the relevant staff to take on these roles were already in the Authority's establishment – the report did not imply extra posts to the establishment.

There was a small correction in paragraph 1 of the report to change the 5-year period from 2015-2010 to 2015-2020.

In response to a request from Members, a separate briefing on the issues raised in the report would be made available following discussion between the officers.

The recommendations were moved, seconded, voted upon and carried.

**RESOLVED:**

1. That members approve the adoption of Information Management Strategy 2 including the principles, deliverables and methods described within it.
2. That members approve the identification of Information Asset Owners (IAO's) throughout the organisation to provide a management structure for the Senior Information Risk Owner (SIRO) to fulfil the duties of that role.

The Chair announced a short break between 11.10 and 11.15am.

**41/15 ENVIRONMENTAL MANAGEMENT ANNUAL PERFORMANCE REPORT (A.595/MF)**

Environmental Manager Officer Matt Freestone introduced the report and confirmed that savings had been achieved in all areas this year.

The recommendations were moved, seconded, voted upon and carried.

**RESOLVED:**

1. That the environmental performance data detailed in Appendix 1 be adopted as a measure of the Authority's operational environmental performance over the 2014/15 reporting period.
2. That the 2015/16 Authority performance indicator be amended to include a more specific target for the reduction in carbon emissions. It is recommended that the target be amended to the following:  
"25% reduction from 2009/10 baseline."

**42/15 INTERNAL AUDIT 2015/16 ANNUAL PLAN (A.1362/7/PN)**

Head of Finance Philip Naylor gave apologies from Ian Morton of Veritau and introduced the report. He confirmed that both he and the Director of Corporate Resources had regular meetings with Veritau and were happy with the Internal Audit Plan for 2015/16.

**RESOLVED:**

1. That the 2015/16 Internal Audit Plan be approved.

**43/15 ITEM FOR NO DISCUSSION: LOCAL GOVERNMENT OMBUDSMAN ANNUAL REVIEW LETTER (RC)**

This item had been identified by the Chair as not needing discussion.

The recommendation was moved, seconded, voted upon and carried.

**RESOLVED:**

1. That the Local Government Ombudsman annual review letter in Appendix 1 of the report is noted.

**44/15 EXEMPT MINUTES OF THE MEETING HELD ON 22 MAY 2015**

The exempt minutes of the meeting held on 22 May 2015 were approved as a correct record.

**45/15 EXEMPT INFORMATION S100 (A) LOCAL GOVERNMENT ACT 1972**

**EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:**

**That the public be excluded from the meeting during consideration of Agenda Item 14 to avoid the disclosure of Exempt Information under S100 (A)(4) Local Government Act 1972, Schedule 12A, Paragraph 3 “Information relating to the financial or business affairs of any particular person (including the authority holding that information)”.**

**PART B**

**SUMMARY**

**The committee determined the following item, full details of which are in the exempt minutes:**

46/15 IT Infrastructure Refresh (DJB)

The meeting ended at 11.40 am